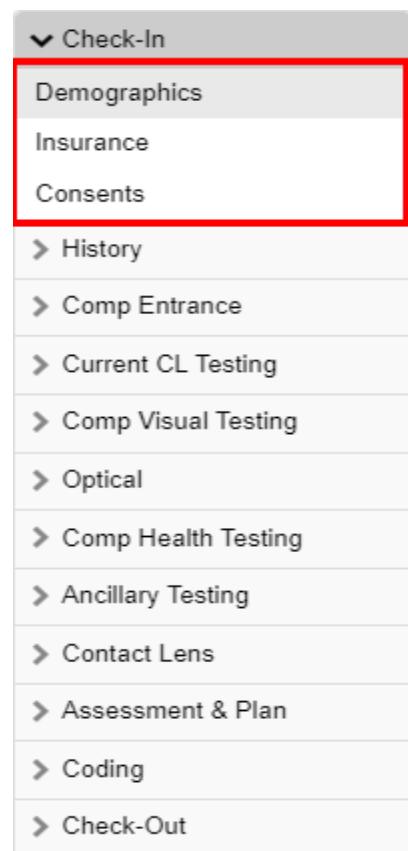


Navigating through the Comprehensive Encounter

Please start a Comprehensive encounter for a test patient in the Practice & Training location, and follow along with the screen shots and callouts provided below



The image on the **left** shows the available Workflow Steps within this Comprehensive encounter. The image on the **right** shows the Workflow Screens within each Workflow Step. Each Step will have one or more Screens.



Select the Demographics Screen if you're not already on it, and let's learn about each Workflow Step and the Screens that reside in the Comprehensive encounter. Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter

Check-In Workflow Step

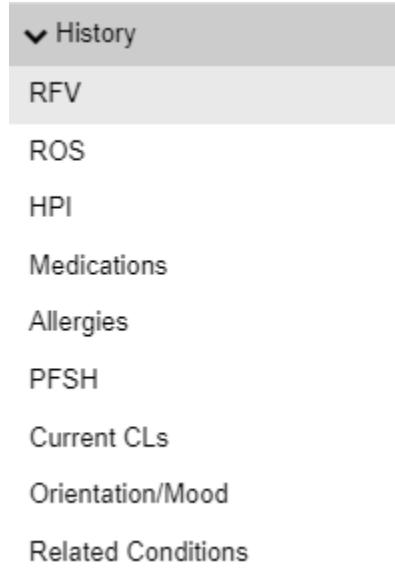
Demographics: Here's where staff will update demographics information for the patient

Insurance: Here's where staff will update/verify insurance information for the patient

Consents: Here's where staff can upload signed consents such as HIPAA, ABN, Insurance SOF, etc.

Navigate to the History Workflow Step

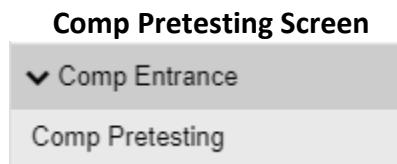
History – Comprehensive Workflow Step



- **RFV** (Reason for Visit) – Enter the patient's reason for visit; please see the RFV video in the Google Classroom for further information on this particular screen
- **ROS (Review of Systems)** – Document the patient's ROS here. The Normal button (displayed in the color of gray on this screen) will populate Negative in all systems
- **HPI** – History of Present Illness (please see HPI video in the Google Classroom for more information)
- **Medications** – Document the patient's medications or general medications
- **Allergies** – Document if the patient has allergies
- **PFSH** – Document the patient's ocular history, family history, and social history **please note the No Problems button will populate No/Negative/None for the findings for quick documentation
- **Current CLs** – This is where you document what the patient is currently wearing for contact lenses (what did they wear to this appointment?) – there is also a History tab on this screen where you can capture the lens age, supply remaining, wear time, etc.
- **Orientation/Mood** – Document the patient's orientation/mood
- **Related Conditions** – This screen is used to capture workman's comp information

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****

Navigate to the Comp Entrance Workflow Step

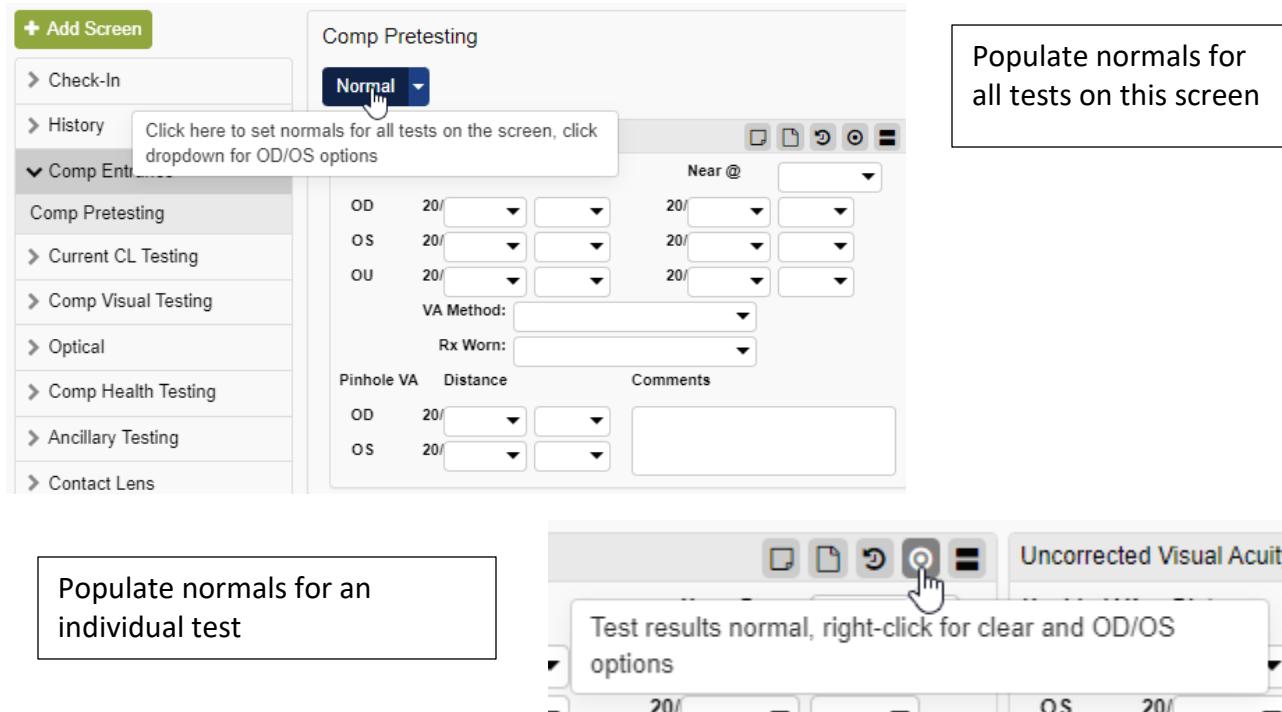


The Comp Exam DFE screen contains the following tests:

- Aided Visual Acuity
- Uncorrected Visual Acuity
- Pupils
- Confrontation/Automated
- EOM
- Blood Pressure
- Cover Test
- Stereo
- Color

Practice entering data into each test; for example, go add VAs for a corrected and uncorrected eyeglass patient

Test efficiency callout: To quickly populate Normal findings, single-left click the Normal button at the top of the screen, **or** single-left click the Normal button on the test. A majority of the tests in RevolutionEHR will have these buttons available on the tests for quicker documentation.



Populate normals for all tests on this screen

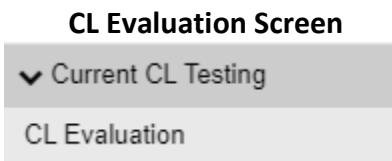
Populate normals for an individual test

Uncorrected Visual Acuity

Test results normal, right-click for clear and OD/OS options

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****

Navigate to the Current CL Testing Workflow Step



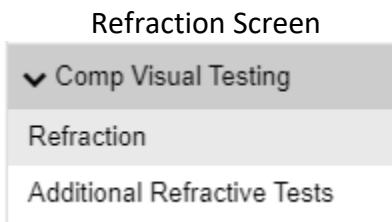
The CL Evaluation Screen is where you can further document more information on what the patient is currently wearing for contact lenses.

The CL Evaluation screen contains the following tests:

- CL Over-Refraction
- CL Evaluation

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****

Navigate to the Comp Visual Testing Workflow Step

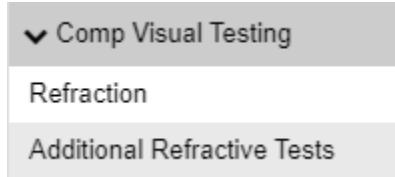


The Refraction Screen is where you document refractive findings. This screen houses the following tests:

- Final Refraction – *for practice, add in a made up eyeglass prescription in this test
- Lensometry
- Historical Rx
- Autorefraction
- Keratometry

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****

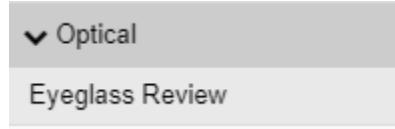
Navigate to the Additional Refractive Tests Screen



The Additional Refractive Tests Screen is used for documenting any additional refractive findings.

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****

Navigate to the Optical Workflow Step

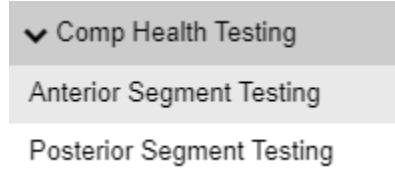


The Eyeglass Review screen is where you will create and authorize eyeglass prescriptions. Please review the Google Classroom topic labeled “Eyeglass Prescriptions” for more information.

Practice creating glasses Rxs using the green **+ Create Rx** and **+ Create Multiple Rxs** buttons. You will have data to use since you inputted made up data in the Final Refraction test (if you don't, go back to the Comp Visual Testing Workflow Step and input data in the Final Refraction test).

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****

Navigate to the Comp Health Testing Workflow Step



The Anterior Segment Testing Screen is where you will document anterior findings with the patient.

Practice selecting the Normal button on the Slit Lamp test to see what populates. From there, go through to dropdown options in Slit Lamp to familiarize yourself with what's available. *We can add to these dropdown options if needed*.

Navigate to the Posterior Segment Test Screen

- ▼ Comp Health Testing
- Anterior Segment Testing
- Posterior Segment Testing

The Posterior Segment Testing Screen is where you'll document posterior findings with the patient.

Practice selecting the Normal button on the Optic Nerve and Fundus tests to see what populates. Go through the dropdown options in each test to familiarize yourself with what's available. *We can add to these dropdown options if needed*.

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****

Navigate to the Ancillary Testing Workflow Step

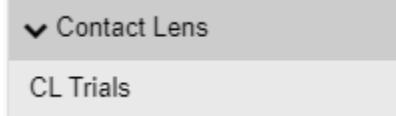
- ▼ Ancillary Testing
- Visual Fields
- Photography
- OCT
- Corneal Topography
- Electrodiagnostics
- Ultrasonography
- Dry Eye
- Advanced Procedures

The Ancillary Testing Workflow Step and all the screens within this workflow are built for any ancillary testing you may need to do with the patient. Navigate through each of the screens above to see what tests reside in each screen.

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****



Navigate to the Contact Lens Workflow Step

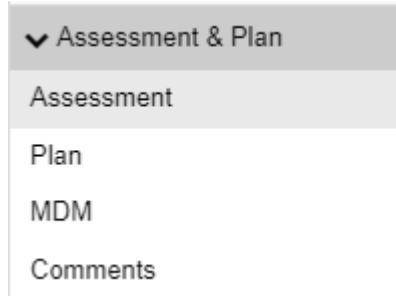


The CL Trials screen is where you will add trials, and you will authorize contact lens Rxs. Please review the Google Classroom topic labeled “Contact Lens Trials & Prescriptions” for more information

Practice creating trials and authorizing contact lens Rxs by using the green **+ Create Trial** and **+ Create Rx** buttons.

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****

Navigate to the Assessment & Plan Workflow Step



- **Assessment** – this is where you add diagnoses pertaining to this encounter. Since you’ve documented findings in the Final Refraction test, this should have auto populated refractive findings found in Today’s Findings. Select the green **+** button to move them to Today’s Diagnoses

Today's Findings		Master Dx		
Code	Description	Eye	Master Dx	
H52.223	Regular astigmatism, bilateral	OU	No	
H52.13	Myopia, bilateral	OU	No	Add
H52.4	Presbyopia	N/A	No	

After moving the refractive diagnoses to Today's Diagnoses – this is what it should look like

Assessment

No known active diagnoses

Today's Diagnoses

Dx Date	Code	Description	Eye	Auto Dx	i	-
07/18/2024	H52.4	Presbyopia		Yes	i	-
07/18/2024	H52.13	Myopia, bilateral	OU	Yes	i	-
07/18/2024	H52.223	Regular astigmatism, bilateral	OU	Yes	i	-

Select the green **+** button to add additional diagnoses as needed

Assessment

No known active diagnoses

Today's Diagnoses

Dx Date	Code	Description	Eye	Auto Dx	i	-
07/18/2024	H52.4	Presbyopia		Yes	i	-
07/18/2024	H52.13	Myopia, bilateral	OU	Yes	i	-
07/18/2024	H52.223	Regular astigmatism, bilateral	OU	Yes	i	-

+ -
+ -
+ -

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****

- **Plan** - The Plan screen will display your diagnoses from today's visit. Here you will be able to document what was discussed, as well as education, and any recommendations you talked about with the patient

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****

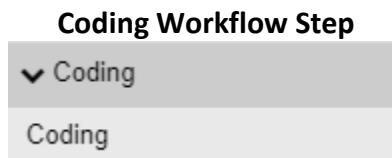
H52.13 - Myopia, bilateral

View CPI History + Add

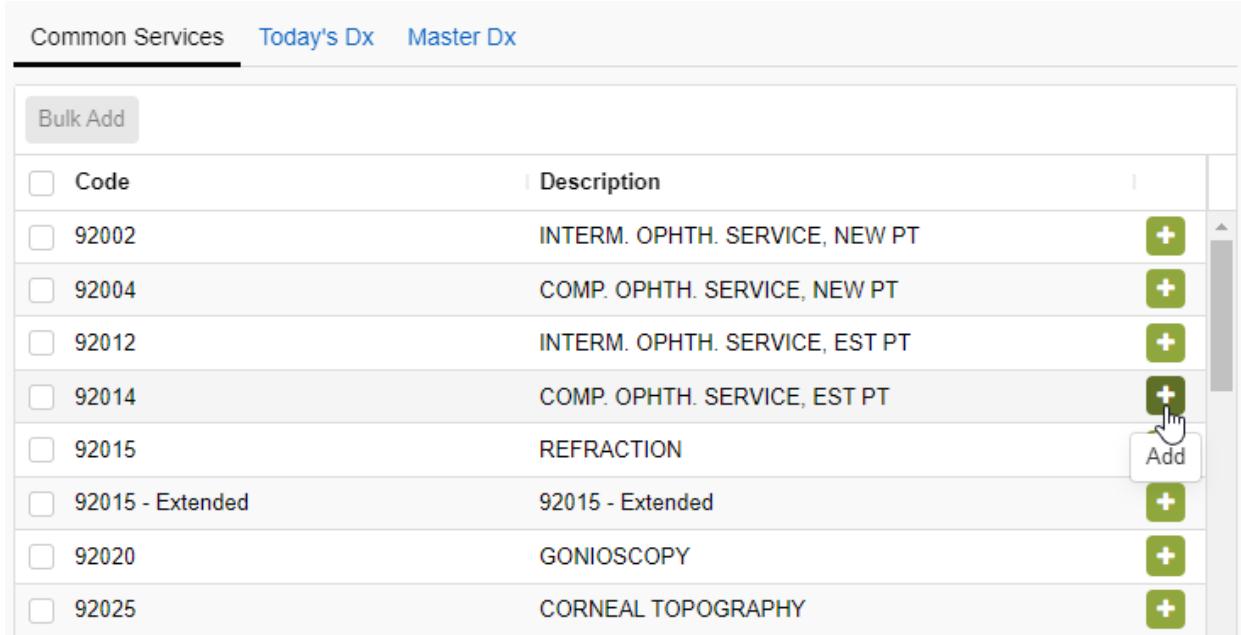
Type	Start	Stop	Description
General	07/18/2024		Discussed refractive options including glasses, contact lenses and surg... i -

- **Comments** – The comments screen can be used to document internal notes. For example, if you had a scribe with you, the scribe could write in this comment box: "Scribed by LS". Don't forget that whatever is entered into comments screen will be visible to the patient
- **MDM** (Medical Decision Making) – document the MDM here, if you don't use MDM just select **Next** to move forward

Use the blue **Next button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen****



- **Coding screen** – You will document what services were performed today. Use the Common Services on the right side of the screen to add what services were performed



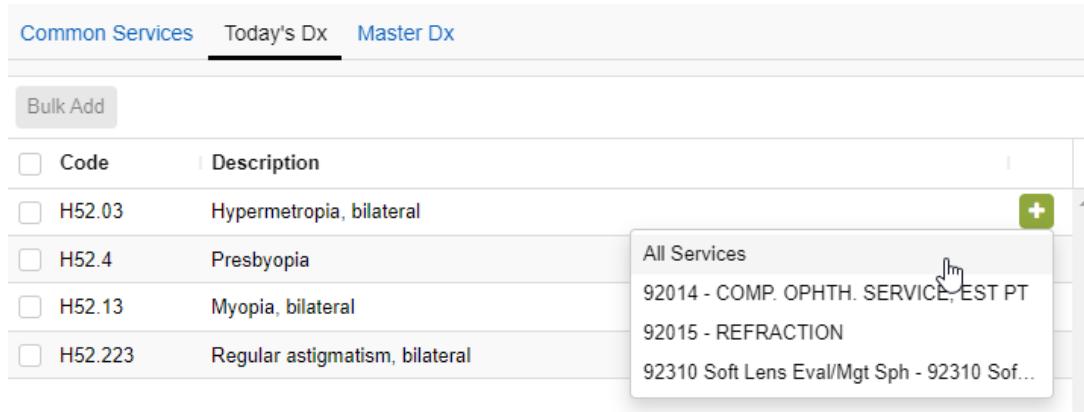
A screenshot of the "Coding" screen. At the top, there are tabs: "Common Services" (underlined), "Today's Dx", and "Master Dx". Below the tabs is a "Bulk Add" button. The main area is a table with columns "Code", "Description", and "Actions". The table contains the following data:

Code	Description	Actions
92002	INTERM. OPHTH. SERVICE, NEW PT	
92004	COMP. OPHTH. SERVICE, NEW PT	
92012	INTERM. OPHTH. SERVICE, EST PT	
92014	COMP. OPHTH. SERVICE, EST PT	
92015	REFRACTION	
92015 - Extended	92015 - Extended	
92020	GONIOSCOPY	
92025	CORNEAL TOPOGRAPHY	

A green "Add" button with a hand cursor icon is located on the right side of the table.

Select the green to move the Common Services to the Performed Services portion of the screen

After you've moved over the necessary services, you will need to attach a diagnosis to each service. Select Today's Dx (found next to the Common Services tab, on the right-hand side), then select the green **+** button next to the preferred diagnosis and select All Services. This will attach your diagnosis to all the performed services for the day.



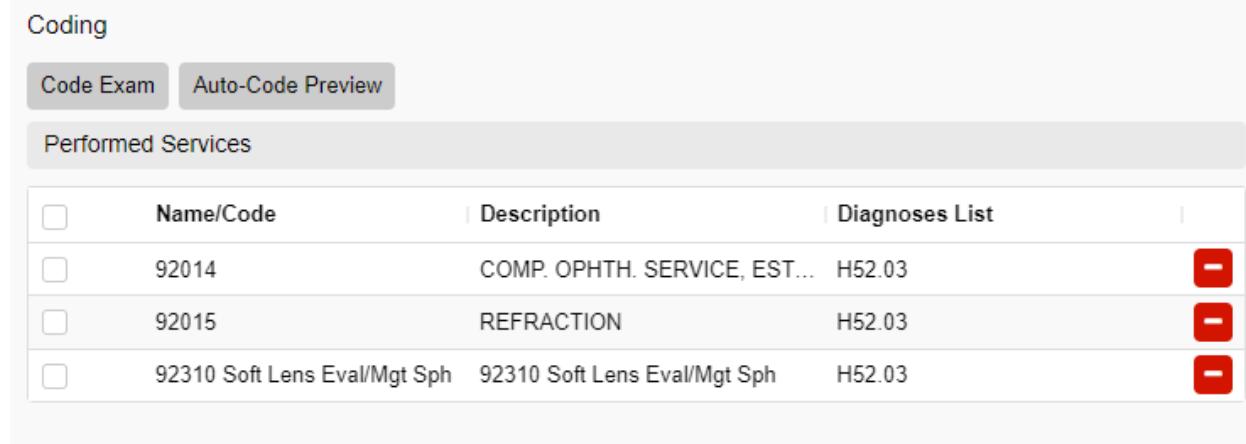
Common Services Today's Dx Master Dx

Bulk Add

<input type="checkbox"/> Code	Description
<input type="checkbox"/> H52.03	Hypermetropia, bilateral
<input type="checkbox"/> H52.4	Presbyopia
<input type="checkbox"/> H52.13	Myopia, bilateral
<input type="checkbox"/> H52.223	Regular astigmatism, bilateral

All Services
 92014 - COMP. OPHTH. SERVICE, EST PT
 92015 - REFRACTION
 92310 Soft Lens Eval/Mgt Sph - 92310 Sof...

Your Coding screen should now have services, and a diagnosis attached to each service – it should look similar to the screen shot below, depending on what services you chose to pull over



Coding

Code Exam Auto-Code Preview

Performed Services

<input type="checkbox"/> Name/Code	Description	Diagnoses List
<input type="checkbox"/> 92014	COMP. OPHTH. SERVICE, EST...	H52.03 -
<input type="checkbox"/> 92015	REFRACTION	H52.03 -
<input type="checkbox"/> 92310 Soft Lens Eval/Mgt Sph	92310 Soft Lens Eval/Mgt Sph	H52.03 -

The Coding screen is also where you will sign your encounter. The importance of signing encounters can be easy to overlook but the signing process should always be completed. A doctor's signature at the conclusion of an encounter is their attestation to the truthfulness and accuracy of the medical record. In other words, it is the doctor's word that what is in the chart actually took place. Without that verification in place, a third party is provided room to argue that the encounter never took place and recoup payment in an audit. Thus, it is very important to sign your encounters when your documentation has been completed



Only Providers will have the option to sign an encounter in RevolutionEHR

Select Sign Encounter

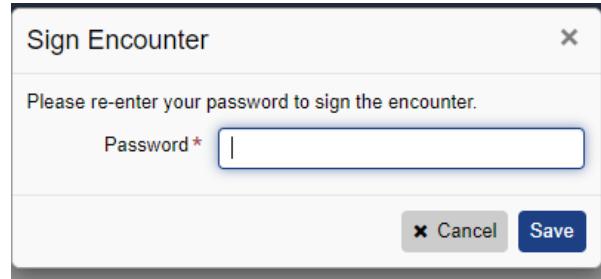
Coding

Sign Encounter  Ancillary Participant Code Exam Auto-Code Preview

Performed Services

<input type="checkbox"/>	Name/Code	Description	Diag
No records to display			

In the Sign Encounter modal, input your RevolutionEHR password and select Save. The encounter is signed, and staff can begin patient Check-Out protocols.



Please go watch the Team Vision Check-Out videos in the Google Classroom for more information about what happens after the encounter is complete!