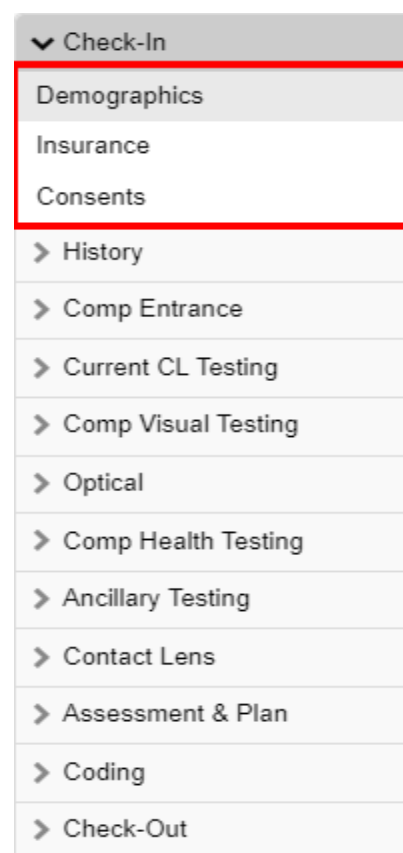


Navigating through the Comprehensive Encounter

Please start a Comprehensive encounter for a test patient in the Practice & Training location, and follow along with the screen shots and callouts provided below



The image on the **left** shows the available Workflow Steps within this Comprehensive encounter. The image on the **right** shows the Workflow Screens within each Workflow Step. Each Step will have one or more Screens.



Select the Demographics Screen if you're not already on it, and let's learn about each Workflow Step and the Screens that reside in the Comprehensive encounter. Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter

Check-In Workflow Step

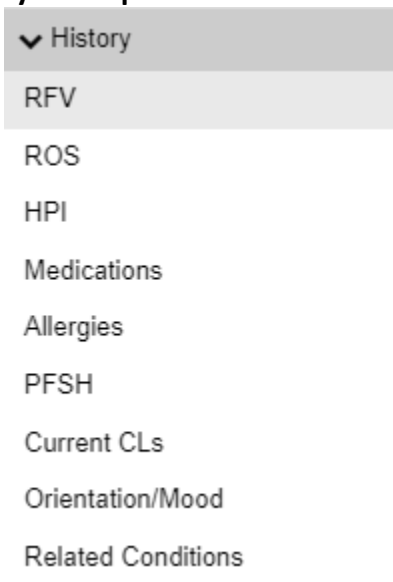
Demographics: Here's where staff will update demographics information for the patient

Insurance: Here's where staff will update/verify insurance information for the patient

Consents: Here's where staff can upload signed consents such as HIPAA, ABN, Insurance SOF, etc.

Navigate to the History Workflow Step

History – Comprehensive Workflow Step



A screenshot of a software interface showing a dropdown menu for the 'History' workflow step. The menu is open, displaying a list of options: 'History' (with a downward arrow), 'RFV', 'ROS', 'HPI', 'Medications', 'Allergies', 'PFSH', 'Current CLs', 'Orientation/Mood', and 'Related Conditions'. The 'RFV' option is highlighted with a light gray background.

- **RFV** (Reason for Visit) – Enter the patient’s reason for visit; please see the RFV video in the Google Classroom for further information on this particular screen
- **ROS (Review of Systems)** – Document the patient’s ROS here. The Normal button (displayed in the color of gray on this screen) will populate Negative in all systems
- **HPI** – History of Present Illness (please see HPI video in the Google Classroom for more information)
- **Medications** – Document the patient’s medications or general medications
- **Allergies** – Document if the patient has allergies
- **PFSH** – Document the patient’s ocular history, family history, and social history **please note the No Problems button will populate No/Negative/None for the findings for quick documentation
- **Current CLs** – This is where you document what the patient is currently wearing for contact lenses (what did they wear to this appointment?) – there is also a History tab on this screen where you can capture the lens age, supply remaining, wear time, etc.
- **Orientation/Mood** – Document the patient’s orientation/mood
- **Related Conditions** – This screen is used to capture workman’s comp information

Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen**

Navigate to the Comp Entrance Workflow Step

Comp Pretesting Screen

▼ Comp Entrance

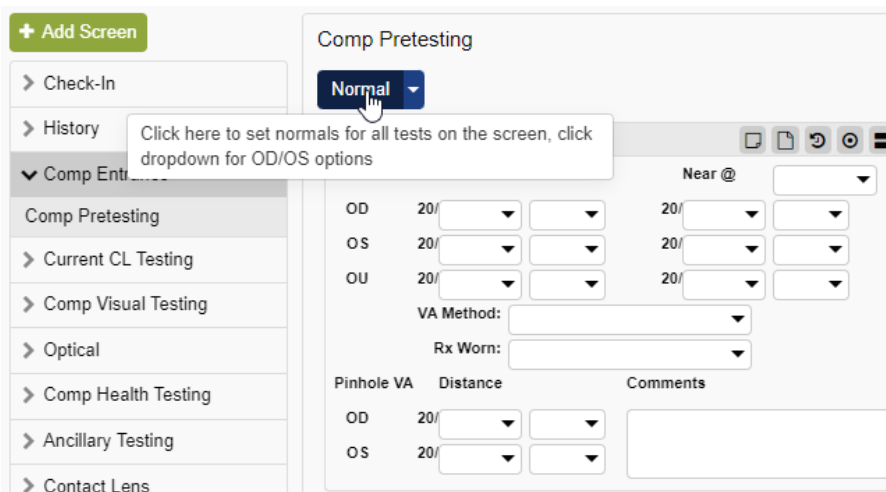
Comp Pretesting

The Comp Exam DFE screen contains the following tests:

- Aided Visual Acuity
- Uncorrected Visual Acuity
- Pupils
- Confrontation/Automated
- EOM
- Blood Pressure
- Cover Test
- Stereo
- Color

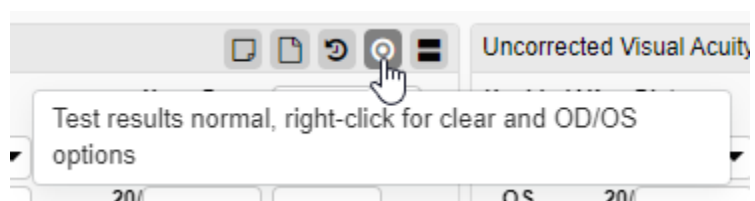
Practice entering data into each test; for example, go add VAs for a corrected and uncorrected eyeglass patient

Test efficiency callout: To quickly populate Normal findings, single- left click the Normal button at the top of the screen, **or** single-left click the Normal button on the test. A majority of the tests in RevolutionEHR will have these buttons available on the tests for quicker documentation.



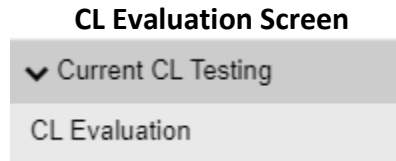
Populate normals for all tests on this screen

Populate normals for an individual test



Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter ****especially if you are entering information on a screen****

Navigate to the Current CL Testing Workflow Step



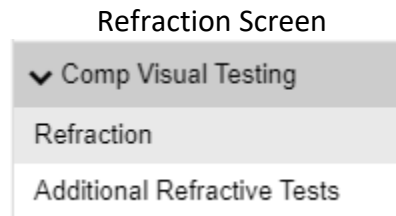
The CL Evaluation Screen is where you can further document more information on what the patient is currently wearing for contact lenses.

The CL Evaluation screen contains the following tests:

- CL Over-Refracton
- CL Evaluation

Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter ****especially if you are entering information on a screen****

Navigate to the Comp Visual Testing Workflow Step

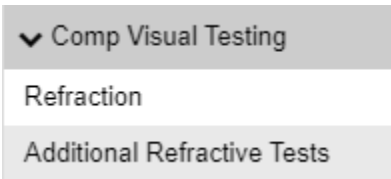


The Refraction Screen is where you document refractive findings. This screen houses the following tests:

- Final Refraction – *for practice, add in a made up eyeglass prescription in this test
- Lensometry
- Historical Rx
- Autorefracton
- Keratometry

Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter ****especially if you are entering information on a screen****

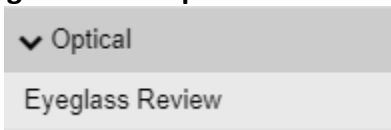
Navigate to the Additional Refractive Tests Screen



The Additional Refractive Tests Screen is used for documenting any additional refractive findings.

Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter ****especially if you are entering information on a screen****

Navigate to the Optical Workflow Step

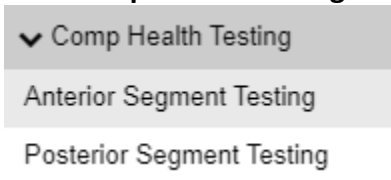


The Eyeglass Review screen is where you will create and authorize eyeglass prescriptions. Please review the Google Classroom topic labeled “Eyeglass Prescriptions” for more information.

Practice creating glasses Rxs using the green **+ Create Rx** and **+ Create Multiple Rxs** buttons. You will have data to use since you inputted made up data in the Final Refraction test (if you don’t, go back to the Comp Visual Testing Workflow Step and input data in the Final Refraction test).

Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter ****especially if you are entering information on a screen****

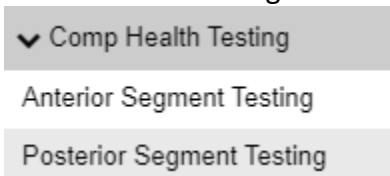
Navigate to the Comp Health Testing Workflow Step



The Anterior Segment Testing Screen is where you will document anterior findings with the patient.

Practice selecting the Normal button on the Slit Lamp test to see what populates. From there, go through to dropdown options in Slit Lamp to familiarize yourself with what’s available. *We can add to these dropdown options if needed*.

Navigate to the Posterior Segment Test Screen

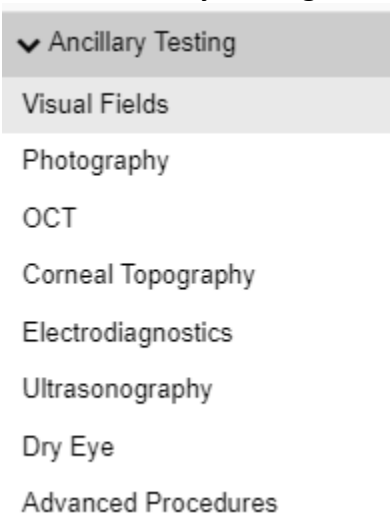


The Posterior Segment Testing Screen is where you'll document posterior findings with the patient.

Practice selecting the Normal button on the Optic Nerve and Fundus tests to see what populates. Go through the dropdown options in each test to familiarize yourself with what's available. *We can add to these dropdown options if needed*.

Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen**

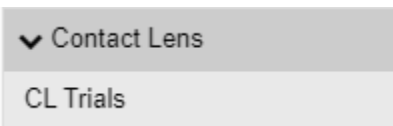
Navigate to the Ancillary Testing Workflow Step



The Ancillary Testing Workflow Step and all the screens within this workflow are built for any ancillary testing you may need to do with the patient. Navigate through each of the screens above to see what tests reside in each screen.

Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter **especially if you are entering information on a screen**

Navigate to the Contact Lens Workflow Step

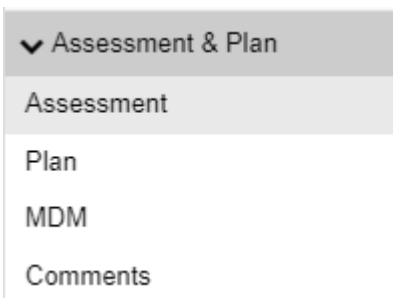


The CL Trials screen is where you will add trials, and you will authorize contact lens Rx's. Please review the Google Classroom topic labeled "Contact Lens Trials & Prescriptions" for more information







Practice creating trials and authorizing contact lens Rx's by using the green **+ Create Trial** and **+ Create Rx** buttons.

Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter ****especially if you are entering information on a screen****

Navigate to the Assessment & Plan Workflow Step



- **Assessment** – this is where you add diagnoses pertaining to this encounter. Since you've documented findings in the Final Refraction test, this should have auto populated refractive findings found in Today's Findings. Select the green + button to move them to Today's Diagnoses

Today's Findings Master Dx				
Code	Description	Eye	Master Dx	
H52.223	Regular astigmatism, bilateral	OU	No	 
H52.13	Myopia, bilateral	OU	No	 
H52.4	Presbyopia	N/A	No	 


After moving the refractive diagnoses to Today's Diagnoses – this is what it should look like

Assessment

☐ No known active diagnoses

Today's Diagnoses

	Dx Date	Code	Description	Eye	Auto Dx	
<input type="checkbox"/>	07/18/2024	H52.4	Presbyopia		Yes	
<input type="checkbox"/>	07/18/2024	H52.13	Myopia, bilateral	OU	Yes	
<input type="checkbox"/>	07/18/2024	H52.223	Regular astigmatism, bilateral	OU	Yes	

Select the green  button to add additional diagnoses as needed

Assessment


☐ No known active diagnoses

Today's Diagnoses

	Dx Date	Code	Description	Eye	Auto Dx	
<input type="checkbox"/>	07/18/2024	H52.4	Presbyopia		Yes	
<input type="checkbox"/>	07/18/2024	H52.13	Myopia, bilateral	OU	Yes	
<input type="checkbox"/>	07/18/2024	H52.223	Regular astigmatism, bilateral	OU	Yes	

Today's Findings [Master Dx](#)

Code	Description	Eye	Master Dx
------	-------------	-----	-----------


 Add

Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter ****especially if you are entering information on a screen****

- **Plan** - The Plan screen will display your diagnoses from today's visit. Here you will be able to document what was discussed, as well as education, and any recommendations you talked about with the patient

Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter ****especially if you are entering information on a screen****

H52.13 - Myopia, bilateral

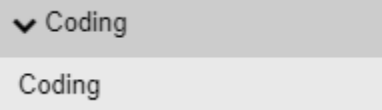
[View CPI History](#)  Add

Type	Start	Stop	Description	
General	07/18/2024		Discussed refractive options including glasses, contact lenses and surg...	

- **Comments** – The comments screen can be used to document internal notes. For example, if you had a scribe with you, the scribe could write in this comment box: “Scribed by LS”. Don’t forget that whatever is entered into comments screen will be visible to the patient
- **MDM** (Medical Decision Making) – document the MDM here, if you don’t use MDM just select **Next** to move forward










Use the blue **Next** button on the bottom of the screen to move forward throughout the encounter ****especially if you are entering information on a screen****


Coding Workflow Step



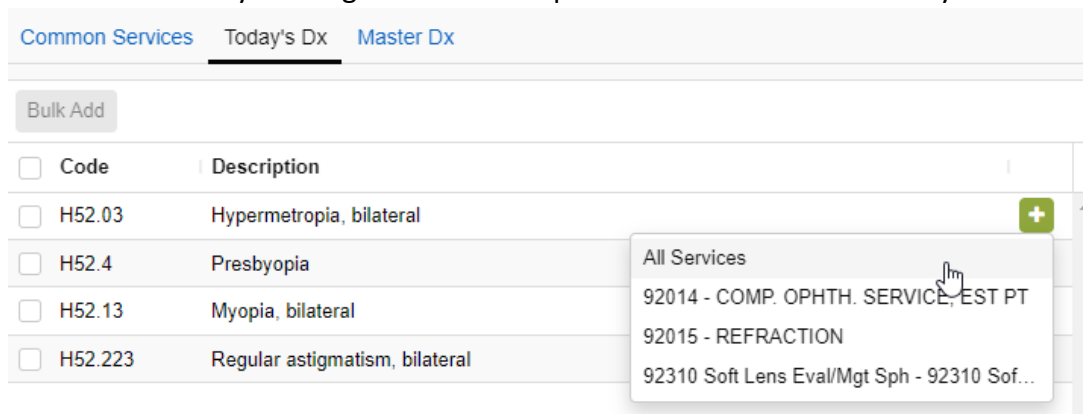
- **Coding screen** – You will document what services were performed today. Use the Common Services on the right side of the screen to add what services were performed

Common Services [Today's Dx](#) [Master Dx](#)

Bulk Add		
<input type="checkbox"/> Code	Description	
<input type="checkbox"/> 92002	INTERM. OPHTH. SERVICE, NEW PT	
<input type="checkbox"/> 92004	COMP. OPHTH. SERVICE, NEW PT	
<input type="checkbox"/> 92012	INTERM. OPHTH. SERVICE, EST PT	
<input type="checkbox"/> 92014	COMP. OPHTH. SERVICE, EST PT	
<input type="checkbox"/> 92015	REFRACTION	 
<input type="checkbox"/> 92015 - Extended	92015 - Extended	
<input type="checkbox"/> 92020	GONIOSCOPY	
<input type="checkbox"/> 92025	CORNEAL TOPOGRAPHY	

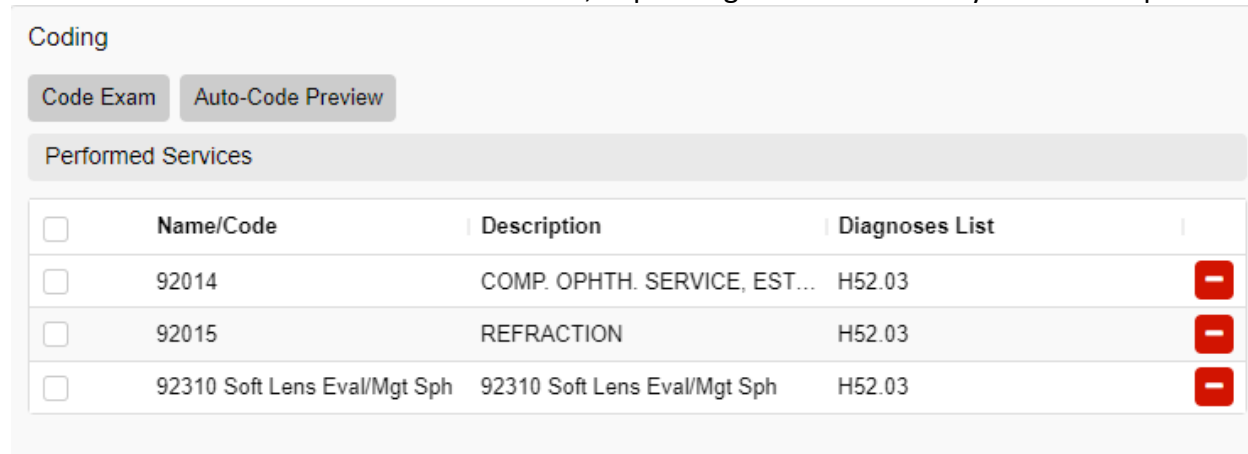
Select the green  button to move the Common Services to the Performed Services portion of the screen

After you've moved over the necessary services, you will need to attach a diagnosis to each service. Select Today's Dx (found next to the Common Services tab, on the right-hand side), then select the green **+** button next to the preferred diagnosis and select All Services. This will attach your diagnosis to all the performed services for the day.



Code	Description
<input type="checkbox"/> H52.03	Hypermetropia, bilateral
<input type="checkbox"/> H52.4	Presbyopia
<input type="checkbox"/> H52.13	Myopia, bilateral
<input type="checkbox"/> H52.223	Regular astigmatism, bilateral

Your Coding screen should now have services, and a diagnosis attached to each service – it should look similar to the screen shot below, depending on what services you chose to pull over



Coding

Code Exam Auto-Code Preview

Performed Services

Name/Code	Description	Diagnoses List
<input type="checkbox"/> 92014	COMP. OPHTH. SERVICE, EST...	H52.03
<input type="checkbox"/> 92015	REFRACTION	H52.03
<input type="checkbox"/> 92310 Soft Lens Eval/Mgt Sph	92310 Soft Lens Eval/Mgt Sph	H52.03

The Coding screen is also where you will sign your encounter. The importance of signing encounters can be easy to overlook but the signing process should always be completed. A doctor's signature at the conclusion of an encounter is their attestation to the truthfulness and accuracy of the medical record. In other words, it is the doctor's word that what is in the chart actually took place. Without that verification in place, a third party is provided room to argue that the encounter never took place and recoup payment in an audit. Thus, it is very important to sign your encounters when your documentation has been completed

*****Only Providers will have the option to sign an encounter in RevolutionEHR*****

Select Sign Encounter

Coding

Sign Encounter Ancillary Participant Code Exam Auto-Code Preview

Performed Services

<input type="checkbox"/>	Name/Code	Description	Diagnoses
No records to display			

In the Sign Encounter modal, input your RevolutionEHR password and select Save. The encounter is signed, and staff can begin patient Check-Out protocols.

Sign Encounter

Please re-enter your password to sign the encounter.

Password *

Cancel Save

Please go watch the Team Vision Check-Out videos in the Google Classroom for more information about what happens after the encounter is complete!